

St. John the Evangelist School **2018 Auction**

Item Donation Form

(This form is to be used for items, gift certificates and monetary donations)

In order to be included in the auction booklet, this form must be returned by October 12, 2018

DONOR:

This will be printed exactly as it appears below

Name _____

Address _____

City/State/Zip _____

Telephone _____

Email _____

Contact Name (if different from above) _____

PRODUCT NAME: _____

Please be detailed and specify any restrictions. This information is important for the auction booklet and signage.

Item Description: _____

Restrictions _____

Expiration Date _____ Donor Stated Value _____

MAIL: Auction Committee / St. John the Evangelist School / 13 Hodges Street / Attleboro, MA 02703-2194

QUESTIONS? CONTACT: Sister Mary Jane Holden, Principal, at 508-222-5062 or Gina Simoneau, 2018 Chair, at auction.sje@gmail.com

We thank you in advance for your support!

Friends of St. John's is a 501(c) (3) non-profit organization.

Printing was partially donated by Pleasant Printing

For Data Entry Use Only

Item Type _____ Category _____ Section _____

Value Type: _____ Estimable _____ Unknown _____ Certificate Type: _____ Donor Provided _____ Software Generated _____

____ Silent _____ Super Silent _____ Live _____ Picture _____ Item # _____ Package # _____ Cash \$ _____ Check # _____ Initials _____

St. John the Evangelist School **2018 Auction** **Ad / Sponsorship Form**

In order to be included in the auction booklet, this form must be returned by October 12, 2018

DONOR:

Business Name _____

Address _____

City/State/Zip _____

Telephone _____ Email _____

Contact Name (if different from above) _____

ADVERTISEMENTS:	Size	Donation
	<input type="checkbox"/> Full Page (7.5x10)	\$ 100
	<input type="checkbox"/> Half Page (7.5x5)	\$ 75
	<input type="checkbox"/> Business Card	\$ 50

SPONSORSHIPS: *Please refer to the Auction Brochure for details of each sponsorship*

<input type="checkbox"/> Event Sponsor (<i>limited to 1</i>)	\$ 2,500
<input type="checkbox"/> Gold Sponsor	\$ 1,000
<input type="checkbox"/> Silver Sponsor	\$ 500
<input type="checkbox"/> Bronze Sponsor	\$ 300

SPECIAL INSTRUCTIONS: _____

PAYMENT METHOD: **Date:** _____ **Cash** **Check #** _____ (Payable to: Friends of St. John's)

(office use) Item #: _____

ITEM TYPE: Ads/Program: _____ Cash Donation _____

SUBMISSION: Submit business cards, logos, camera-ready artwork by October 13, 2017. Please do not staple artwork to this form; use paperclips.

DIGITAL FILES & LOGOS: Email digital ad copy, logos, artwork to Gina Simoneau at ginacs@comcast.net. Artwork must be scanned at 300dpi. Please include business name and contact info in the email.

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